**GREAT Grant Program (STATE)**

**Progress Report Form**

*for the Construction/Deployment Phase of the GREAT Project*

|  |
| --- |
| **GRANTEE INFORMATION (to be completed by Grantee)** |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grantee Name**: |  | | |  | | |  | | |
|  | | | | | | | | | |
| Project Contact Completing this Form: | | |  | | | | | Title: |  |
|  | | | | | | | | | |
| Primary Telephone: | |  | | | Email: |  | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Reporting Period** | |  | **Contract Information** | |
|  |  |  |  |  |
| From: |  |  | Grant Agreement#: |  |
|  | *(date)* |  |  |  |
|  |  |  | Project Title: | |  | | --- | |  | |
| To: |  |  |
|  | *(date)* |  | Project County: | |  | | --- | |  | |
|  |  |  |  |  |
| **UPLOAD PROGRESS REPORTS TO** [**EBS.NC.GOV**](https://www.ebs.nc.gov/irj/portal) | |  | Technology Type: | |  | | --- | |  | |
| **DOWNLOAD - HOW TO SUBMIT PROGRESS REPORTS** | | | | |

|  |
| --- |
| **PROJECT UPDATES** |
|  |
| Please provide progress updates on the categories below.  **Design/Engineering**:  Please provide a *rough* estimate of how much of the design/engineering work has been completed for the total project (including all project areas). Please check one. Note any significant updates or challenges with the design/engineering work planned under this project. |
| * \_\_\_\_ Less than 25% complete * \_\_\_\_ 25-75% complete * \_\_\_\_ 75-99.9% complete * \_\_\_\_ 100% complete |

|  |
| --- |
| **Securing Assets:**  Please provide a brief update on progress securing the following relevant items: rights-of-way; easements; other land; access to poles and completion of make-ready work; access to towers. Note any challenges you are having that may significantly impact your project design. For WISPs, please list the actual macro towers being utilized and whether leases have been secured. |
|  |

|  |
| --- |
| **Materials/Supplies:**  Please provide a broad update on status of materials/supplies being purchased for the project. Note any anticipated significant challenges or delays in this process. |
|  |

|  |
| --- |
| **Staffing/Contractors:**  Provide an update on progress with staffing/labor for the project. Note any significant updates or challenges in this area. Please note whether design/engineering and construction labor is primarily in-house or contractors. |
| *Design/Engineering*:   * \_\_\_\_ Primarily In-House Staff * \_\_\_\_ Primarily Contractors * \_\_\_\_ Both   Please list names of primary contractors.  *Construction/Installation*:   * \_\_\_\_ Primarily In-House Staff * \_\_\_\_ Primarily Contractors * \_\_\_\_ Both   Please list names of primary contractors. |

|  |
| --- |
| **Other:**  Note any other significant items in relation to successful completion of this project – successes, challenges, or general progress to note, including any additional items related to construction/deployment/installations. |
|  |

**Provision of Service:**

Is service available yet to any GREAT locations (potential subscribers) within this project?

* \_\_\_\_ Yes
* \_\_\_\_ No

If yes, please provide estimated numbers below:

|  |  |
| --- | --- |
|  | **Estimated number of locations** |
| GREAT Households with broadband available: |  |
| GREAT Businesses with broadband available: |  |
| GREAT Ag Operations with broadband available: |  |
| GREAT Community Anchor Institutions with access |  |

**GRANTEES ARE REQUIRED TO REPORT ONLY ON GREAT GRANT LOCATIONS. DO NOT SUBMIT ADDITIONAL LOCATIONS OUTSIDE OF THE CONTRACTED GREAT GRANT AGREEMENT. IF ADDITIONAL LOCATIONS ARE INCLUDED THE REPORT WILL BE RETURNED TO THE GRANTEE.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Completion of Construction/Deployment Phase of project:**

If you have completed the entire construction/deployment phase of this GREAT grant, and made service available to all required GREAT locations, please indicate below:

* \_\_\_\_ Yes (all construction/deployment has been completed and service availability to all locations is complete.)

*For Grantees indicating completion of the Construction/Deployment Phase of the project, the Final Report Form will be provided for completion by the Grantee.*

*The Final Report form will include questions around service provision, speeds available, data caps, and Grantees will be required to submit address data to confirm that service is available to all locations required by the GREAT grant.*

*Broadband access is considered available if service can be provided to the GREAT location(s) immediately or within ten (10) business days upon request and without cost to the customer other than standard connection fees.*

*Once the Final Report is submitted to BIO, deliverables will be verified by BIO. Upon verification by BIO, Grantees will move to the Maintenance/Monitoring Period of the GREAT Grant.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Broadband Provider (ISP) Certification and Attestation**

|  |  |
| --- | --- |
| The attached statements the undersigned representative of the grantee certifies that the information in this progress report is true, correct, and complete to the best of the signatory’s knowledge and belief.  The signatory further certifies: | |
| 1 | as Authorized Representative, the signatory has been authorized to file this progress report; |
| 2 | that the grantee has substantially complied with or will comply with all federal, state, and local laws, rules, regulations, and ordinances as applicable to this project; |
| 3 | that the grantee certifies the financial and organizational strength regarding the ability to successfully meet the terms of the grant requirements and the ability to meet the potential for repayment of grant funds; and |
| 4 | attests that the project area described in Exhibit A of the grant agreement is eligible. |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  |  | | --- | --- | --- | |  |  |  | | **SIGNATURE OF AUTHORIZED REPRESENTATIVE** |  | **Date** | |  | | | |  | | | | **TYPED NAME AND TITLE** | | | |