

GREAT Program

Growing Rural Economies with Access to Technology Program

Created on: March 3, 2020

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To: GREAT Grant Program Grantees (State)

From: Broadband Infrastructure Office

Subject: Monitoring Deployment Project Period ("Construction Period")

The GREAT Grant Program requires a five (5)-year service agreement with a Deployment Project Period and Maintenance Period.

Deployment Project Period ("Construction Period") - The Construction Period is the time from the execution of the Grant Agreement to the time that broadband service is available to locations identified in Exhibit A "Scope of Services" and will not extend past **the date indicated in the executed grant agreement**.

The Broadband Infrastructure Office (Office) will conduct at least one on-site monitoring visit during the Construction Period to ensure grantees are in compliance with the grant agreement. Per the grant agreement, the Office reserves the right to schedule additional monitoring visits based on the review of progress reports and other information received by the Office staff. The Office will not engineer the project; however, we may ask clarifying questions about the ability to serve locations with the proposed speeds in the grant agreement.

The Program Grant Manager (PGM) will evaluate filed progress reports and other information to determine the frequency of the monitoring visits. Upon evaluation of the project, the PGM will coordinate with the Technical Analyst (TA) to schedule an on-site visit. The TA will schedule a monitoring visit with the grantee and will confirm the visit in writing via email. The TA will email the grantee the Construction Period Pre-Monitoring Checklist. You may also download the Checklist for [Wired \(link\)](#) or [Fixed Wireless \(link\)](#) providers directly from the provided links. All information is subject to public records requests unless exempted under the trade secret law as defined in N.C.G.S. 132-1.

The following will be reviewed during the visit:

All Providers

It is expected that BIO staff will meet with the appropriate representative from the grantee that can explain the network design of the project. BIO staff will also take pictures during the visit to be added to the project file. **If the grantee has completed portions of the project and 1) broadband access is available to any recipient identified in the grant agreement and 2) has become a customer because of this project, BIO staff would like to coordinate a meeting with the grantee and the recipient/customer to verify service, if possible and agreeable with the grantee.**

Wired Providers

It is expected that BIO staff will see the route of the project, conduct a sight verification of installed equipment (DSLAM, Pedestals, Fiber Hut, etc.) deployed in the field, and sight verification of stored materials purchased for this project that will be used at a later date. If possible, BIO staff would like to see actual construction.

Fixed Wireless Providers

It is expected that BIO staff will conduct a sight verification of the location of vertical assets, installed equipment, and stored materials purchased for this project that will be used at a later date. If possible, we would like to see actual construction of towers or installation of fixed wireless equipment.

The TA will provide the grantee a written summary of the monitoring visit, using the [Monitoring Visit Summary Form \(link\)](#), no later than 30 days from the date of the visit. The TA and Grantee Representative will acknowledge and agree to the summary by signature via DocuSign.