

GREAT Grant (Federally Funded) Construction Period Monitoring

The GREAT grant program requires a five-year service agreement with a deployment project period (“construction period”) and maintenance period.

Deployment Project Period (“Construction Period”) - The construction period is the time from the execution of the grant agreement to the time that broadband service is available to locations identified in grant agreement and will not extend past **the date indicated in the executed grant agreement or any subsequent amendments**.

Generally, grantees will receive an on-site, technical related monitoring visit during the two-year construction period based on the level of risk established in the risk assessment or as needed determined by the Broadband Infrastructure Office’s (office) staff based on the review of progress reports and other information. The office will not engineer the project; however, we may ask clarifying questions about the ability to serve locations with the proposed speeds in the grant agreement.

The office staff will evaluate the risk assessments for each grantee, file progress reports for each project, and submit other information to determine when to conduct a site monitoring visit to ensure that the proposed broadband infrastructure being deployed can provide broadband access to the locations in the grant agreement and that the proposed download and upload speeds can be provided to those locations. Upon evaluation, the assigned grant manager will coordinate with the technical analyst to schedule an on-site visit. The technical analyst will schedule a monitoring visit with the grantee and will confirm the visit in writing via email. The technical analyst will email the grantee the Construction Period Pre-Monitoring Checklist. You may also download the [Pre-Monitoring Checklist](#). All information is subject to public records requests unless exempted under the trade secret law as defined in N.C.G.S. 132-1.

It is expected that office staff will meet with the appropriate grantee representative that can explain the network design of the project. The office staff will also take pictures during the visit to be added to the project file. **If the grantee has completed portions of the project and 1) broadband access is available to any recipient identified in the grant agreement and 2) has become a customer because of this project, office staff would like to coordinate a meeting with the grantee and the recipient/customer to verify service, if possible and agreeable with the grantee.**

It is expected that office staff will see the route of the project, conduct a sight verification of installed equipment (Pedestals, Fiber Hut, etc.) deployed in the field, and sight verification of stored materials purchased for this project that will be used later. If possible, office staff would like to see actual construction.

The technical analyst will provide the grantee a written summary of the monitoring visit, using the [Monitoring Visit Summary document](#) no later than 30 days from the date of the visit. The technical analyst and grantee representative will acknowledge and agree to the summary by signature via Adobe Sign.